

WORKING PAPER

2 August 1967

Non-Bloc Branch

SUBJECT: Materials Handling in CSD/NBB

25X1

CSD/NBB receives approximately 350 intelligence reports (IR's) per month. An average of 10-15 photos accompany each report. These reports/photos are scanned and analyzed for intelligence that will update or add to the CSD installation files. The majority of reports/photos are processed into these files and now contain approximately 140 linear feet of materials, the result of 20 months of processing of IR's.

Remaining IR's of marginal value are processed into analysts files, handbooks, or may be destroyed at the discretion of the area analyst; it is estimated that approximately 30-40 percent of the total material contained in the IR's is disposed of in this manner.

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